



Schools of Woolton Hill
Full Governing / Teaching & Learning Virtual Meeting
Held on 7th December 2021 at 6.30pm

Attendees	SR Sarah Rolls SW Stephen Waite PD Paul Davies CD Christine Dale AM Andrew McLaughlin GP Greg Pilbrow JW Jonathan Walters YK Yordanka Kavalova EW Elaine Watson	Co-opted Governor (Chair) Foundation Governor (Vice Chair) Executive Headteacher Foundation Governor Co-opted Governor Co-opted Governor Co-opted Governor Co-opted Governor (Chair T&L) Co-opted Governor
Apologies	JG Jenny Graham	Foundation Governor

1. Welcome & Apologies	Chair of T&L welcomed Governors to the meeting
2. Pecuniary Interests	No declarations of interest relating to the agenda
3. Membership of the T&L Committee	<ul style="list-style-type: none"> • Chair of T&L advised the meeting that following resignations of both Lawrence Stevens and Alison Sellar, the committee is no longer quorate. • Stephen Waite and Elaine Watson both advised the meeting they would be happy to join the committee. Governors voted unanimously in favour.
4. Catch-up premium overview	<p>Paul Davies Exec Headteacher led a presentation on the approach to Recovery Premium, Catch up Funding and School Led Tutoring.</p> <ul style="list-style-type: none"> • Catch-up Funding - came after the 1st lockdown and gave schools the freedom on how the spent it. • Recovery Premium – determined by the number of PP children in the school, but didn't have to be spent exclusively on PP children. • School Led Tutoring – for disadvantageded pupils only <p>Governors discussed the different approaches to the various funding allocations and it was noted that recovery premium is being used to top up school led tutoring.</p> <p>Governors were keen to know what outcomes had been achieved through the funding. Exec Headteacher confirmed that for future spend impact should be visible in January.</p>
5. Governor monitoring tasks	<ul style="list-style-type: none"> • Following the previous agenda item governors discussed how they can monitor the impact of funding, Gov monitoring should be looking to establish visibility of this. • Missing information on how monies were spent previously at WHJS makes it difficult to measure. • Chair of T&L has created new monitoring visit templates, with key actions for governors to follow in their visits either virtually or in person.
6. Headteacher report	<p>Paul Davies Exec Headteacher led a conversation on the following</p> <ul style="list-style-type: none"> • Milestone 1 data (circulated prior to the meeting) <ul style="list-style-type: none"> ○ Federation is excited to have a set of data that is consistent across both schools thanks to the introduction of Arbor into ST Thomas'.

- PD advised the meeting that the data has been moderated to ensure confidence of the results.
- Parents will be advised of child's progress in parent's meetings. This is part of the new process for parents evening, and the first time they have received this information.
- **Key themes from the data set**
 - Outcomes at St Thomas' are stronger than WHJS
 - Concern that there is not enough GD in Reading
 - Girls significantly outperform boys in WHJS
 - Concern regarding the combined scores.
 - PP outcomes are poor
- **Proposed solutions**
 - Intervention for PP children at both schools
 - Quality of teaching!
 - Differentiation of learning is key

Following a discussion with governors regarding the key themes that have come out of the first data set and the proposed solutions the Exec Headteacher discussed his plans for the upcoming inset day to start planning some of the activity

- **Plan for Inset Day**
 - Strategic focus
 - Teachers must not feel overburdened, celebrate the journey we have already been on and recognise what has been achieved.
 - Teachers will be asked to focus on just 3 things
 - Lesson planning – PD will lead on how to plan lesson and model what we expect a good lesson to look like
 - Marking – PD launching new system for how work is marked and fed back to children.
 - Homework feedback? *(YK my notes aren't clear here)*

Marking and homework policies have been updated to reflect new approach and videos from teachers to parents have been created to support understanding.

Rebecca Johnson will be working as the T&L Consultant in January to support these initiatives in the classroom.

- Governors invited to host breakfast and attend the first session
 - Use time for Ofsted preparation planning
- **Subject Lead update**
 - Elaine Watson has been appointed to be Diversity Lead (also working in the Phonics working party)(PTA have funded some new phonics materials)
 - PD will cover Maths Lead until new incumbent is agreed
- **Resourcing**
 - PD advised governors that there are currently 2 vacancies at St Thomas'
 - Poor availability of supply staff currently
 - No cover if sickness absence increased if Covid rate increases generally
- **Teacher wellbeing**
 - PD advised that morale is challenging
 - Would like to introduce 'champagne moments' to celebrate success
 - Will introduce this on the Inset day.
 -
- **Headteacher Report – dashboard**
 - Numbers on roll – WHJS (133) St Thomas' (103)
 - Attendance WHJS (95.4%) St Thomas' (95.5) (96% threshold for desirable)
 - Exclusions – 4 days/3 pupils
 - New process for reintroduction to school, reintegration meetings with parents, use of primary behaviour service, strategy cards
 - Covid – levels remain fairly low, St Thomas' waiting on test results and some currently home with symptoms, which may require move to next level of covid plan.

7. OFSTED readiness

Governors discussed the previous nights' training session for Ofsted readiness. YK captured the outputs from the meeting, and where we need to improve to be ready for an impending visit at St Thomas'. It was agreed that Governors would use the session at the Inset day to create a plan of action.

- **Meeting closed**